

Agreement Number: _____-D_____

CDFA #: 17.268

Total Contract Amount: \$

Apprenticeship Program Type: Group Individual

New Existing

**GREATER OH-PENN MANUFACTURING APPRENTICE NETWORK
ADDENDUM TO MASTER AGREEMENT _____**

Between

WEST CENTRAL JOB PARTNERSHIP
217 WEST STATE STREET, THIRD FLOOR
SHARON, PA 16146

Hereafter "GRANTOR"
Contact: Eric Karmecy
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Federal I.D. # 2 5 - 1 5 3 2 1 4 1

Hereafter "EMPLOYER"
Contact:
Telephone: ()
Fax: ()
Federal I.D. #

Agreement Start Date: ____/____/____

Agreement End Date: ____/____/____

Apprentice Name: _____

Position Title: _____

Program Sponsor: _____

Statement of Work: Reference attached application, apprenticeship agreement and standards of registered apprenticeship

Purpose of Addendum: The purpose of this Addendum to the is to reimburse EMPLOYER for a portion of the direct costs of On-the-Job Learning and Related Technical Instruction provided to Apprentices.

Budget Summary: (Invoices should be submitted to WCJP according to the following schedule)

<u>Reimbursement Period</u>	<u>Training Dates</u>	<u>Reimbursement Rate</u>
First 6 months	05/01/16 – 10/31/16	\$3,000
Final 6 months	11/01/16 – 04/30/17	\$3,000
TOTAL CONTRACT AMOUNT:		\$6,000

Definitions

New Program - Any manufacturer that does not currently have an active registered apprenticeship program. Programs that have been inactive for more than five years are also considered new. If an existing program adds additional occupations, it is considered a new program. If a manufacturer moves from a standalone program to a group-sponsored program, it is considered to be a new program.

Existing Program - Any manufacturer that currently has an active registered apprenticeship program in Ohio or Pennsylvania. Programs that have been inactive for less than five years are also considered existing.

Apprenticeship Sponsor - Every Registered Apprenticeship program has a “sponsor.” The sponsor is responsible for the overall operation of the program, working in collaboration with the partners. Sponsors can be a single business or an Individual Model. Alternatively, the sponsor can be a range of workforce intermediaries including an industry association or a consortium of employers. Community colleges, and/or community-based organizations can also serve as sponsors in what is known as a Group-Sponsored Model Registered Apprenticeship program.

Employer Reimbursement Structure:

Employer Reimbursements are intended to incent manufacturers to participate in registered apprenticeships. The reimbursement schedule uses staggered rates to encourage early adoption, rewarding those companies that are willing to work with project staff in the early stages of the grant period to provide guidance, test the new program design, and provide information to develop a Return on Investment (ROI) model. Reimbursements amounts are issued one time for each registered apprentice according to the following schedule:

	Year 1		Year 2		Year 3		Year 4		Year 5	
	Oct 1, 2015 – Sept 30, 2016		Oct 1, 2016 – Sept 30, 2017		Oct 1, 2017 – Sept 30, 2018		Oct 1, 2018 – Sept 30, 2019		Oct 1, 2019 – Sept 30, 2020	
	New	Existing	New	Existing	New	Existing	New	Existing	New	Existing
Employer Subsidy for Apprentice Starting	\$6,000	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
			\$5,000	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0
					\$4,000	\$2,000	\$0	\$0	\$0	\$0
							\$3,000	\$1,500	\$0	\$0
									\$2,000	\$1,000

Eligible Training Costs

On-the-Job Learning (OJL) - OJL combined with job related technical instruction comprise the core training components of any apprenticeship. Grant funds may be used to support the OJL to reimburse employers for extraordinary costs of training not to exceed \$6,000 per apprentice over the period of training. This reimbursement can help offset overhead associated with providing the training, shadowing, mentoring and additional supervision that are part of a quality on-the-job learning. The majority of these training costs are typically borne by the employer.

Job Related Technical Instruction (RTI) - Grant funds may be used to support the RTI (sometimes referred to as classroom training) of an American Apprenticeship. RTI allows apprentices to learn the theoretical aspects of the job. Allowable costs may include (1) the development of courses at the post-secondary level that are integrated into the apprenticeship program; (2) apprentice tuition or other educational fees; (3) and the delivery of instruction requirements (e.g., virtual learning technology, classroom instructors, etc.); and (4) costs for training facilities.

